



SMIT e.V.

Society for Medical Innovation and Technology e.V.
Eingetragener Verein
Vereinsregister Gelsenkirchen
VR 1514

BYLAWS



§ 1

Name and location

The “Verein” is called Society for Medical Innovation and Technology (SMIT) e.V. It is supposed to be registered in Germany.

Location of the “Verein” is Gelsenkirchen.

§ 2

Aim

- The aim of the “Verein” is to bring together physicians who are active in Minimally Invasive Therapy or Interventional Techniques with representatives from technological science and the medical device industry. Emphasis is on medical technology in the field of laparoscopic endoluminal surgery, interventional radiology, thoracoscopic surgery, surgical robotics and image guided surgery. New technologies in material science, tissue engineering, biophysics, the structures of the operating theatre of the future and technology management are further key activities of SMIT.
- For exchange of information and ideas in the field of medical innovation and technology, an annual conference is organized by an officially elected SMIT and conference president for the respective year.

§ 3

Journal of the “Verein”: MITAT

To further the aims of the society the annual membership fees include the journal “Minimally Invasive Therapy and Allied Technologies”. The journal currently publishes 6 issues per year including special issues with clinical and technological topics and conference issues.

§ 4

Membership

4.1 Acceptance

Any natural and legal person can become member of the “Verein”. The “Verein” prefers membership of persons, institutes or companies from the medical field in research and technology development. For membership a written application form including personal data and a reference from a present member are required. The executive board approves membership. Rejections can be declared without giving reasons.



SMIT Bylaws

4.2 Begin of membership / membership fees

Membership starts with acceptance of the member by the executive board.

Membership fees have to be paid in the first month of the respective year. The journal MITAT hard copies and MITAT online access will be provided after receipt of payment of the membership fees for the respective year. (changed sentence on 3rd of September 2010)

The membership fees amount currently to:

SMIT annual membership fees

225,00 Euro (standard): institutional members, physicians, engineers, scientists from academia and industry

120,00 Euro (special): students, nurses, technicians, undergraduate engineers and scientists, physicians in training; applicable only if approved by a letter from the Head of Department

50,00 Euro (associate)

For institutions with at least one paid standard member.

Up to 5 associated members coming from the same institution pay 50 € each. Valid only for one single period of 3 years. Does not include:

- MITAT journal subscription
- access to General Assembly

(changed sentences on 3rd of September 2010)

Change of membership fees are approved by the General Assembly

4.3 End of membership

End of membership is caused by:

- written notice of resignation three months prior to the end of the respective year, submitted to the Executive Board
- death
- important serious reasons by vote of the Executive Office after the member to be excluded has been heard

§ 5

Organs

5.1 Executive Board

The Executive Board according to § 26 BGB is formed by the chairman, treasurer, protocol officer and journal representative. The chairman can legally represent the "Verein" with one member of the Executive Board.

The Executive Board is elected by a simple majority of the General Assembly.



SMIT Bylaws

The Executive Board is elected for a period of 5 years. Re-election is possible. The Executive Board members remain in office after expiration of their period of office until their successors have been elected and are able to start office.

The Executive Board conducts the business of the "Verein". All decisions of the Executive Board are recorded in the minutes. In urgent cases decisions can be made via phone, in written form or by e-mail provided that no Executive Board member disagrees.

The Executive Board defines the amendments of the bylaws.

The Protocol Officer convenes the meetings, prepares the items on the agenda and writes the minutes. He/she organizes the external relations and representation of the "Verein".

The Treasurer presents the annual financial report and business plan for the next year to the General Assembly. He is responsible for the administration of the financial affairs, like controlling of the payment of the membership fees, financial planning, tax declaration and balance sheet.

The journal representative is responsible for the publication of the journal in cooperation with the publishers.

5.2 Steering Committee

At the suggestion of the Executive Board and with the agreement of the General Assembly further organs, such as a Steering Committee can be implemented on the basis of amendments.

5.3 General Assembly

The ordinary General Assembly takes place annually, usually during the SMIT conference. The Executive Board convenes the General Assembly including the agenda, called with twenty-one days' notice in writing form or via e-mail.

Further requisitions for the agenda have to be moved with 10 days' notice in writing to the Executive board.

Any full member can apply in written form for election of congress president and the organisation of the annual meeting 2 years in advance with written information on subject, location and date of the conference. The application has to be submitted at least 10 days before the General Assembly takes place. Additional items for the agenda have to be submitted in written form to the Executive Board at least 10 days before the General Assembly takes place. An extraordinary General Assembly has to be convened on written demand of at least 10% of the members to the Executive Board or if required by the issues of the "Verein". In these cases the General Assembly has to be called within 3 weeks.



SMIT Bylaws

The General Assembly has especially the following rights and duties:

- Acceptance of the annual business report including report on the journal and annual conference
- Acceptance of the financial report for the past business year
- Approval of the actions of the Executive Board
- Establishment of additional organs including election of the responsible members
- Approval of the annual budget
- Determination of location and time of the annual conference through election of the proposed SMIT member as President of the conference 2 years in advance
- Change of the membership fees

Resolutions of the General Assembly are carried by a simple majority of the present members. This does not apply to changes of the bylaws or dissolution of the "Verein".

Replacements are not entitled to vote.

§ 6

Changes of bylaws

Resolution of changes of bylaws is carried by $\frac{3}{4}$ majority of the members present. The Executive Board is empowered to approve and conduct changes of the bylaws requested by the German registration board or any other German administrative office.

Changes of bylaws have to be provided to all members in written form / per email.

§ 7

Dissolution

The "Verein" may be dissolved by ordinary resolution of the General Assembly with $\frac{3}{4}$ majority of the members present.

§ 8

Protocol

All resolutions of the General Assembly have to be recorded in minutes and have to be signed by the General Secretary and the Protocol Officer who is elected by the General Assembly.